



**Resourcing
Solutions**
engaging people

Sentinel APP Briefing
August 2020



Our Safety Vision:

Our vision of “preventing harm to all” is at the centre of our Safety Strategy and is synonymous with our commitment to resourcing and working safely.

We believe that our vision can be achieved if we all develop a safe mind-set, plan our tasks correctly and actively seek ways to prevent incidents. We also believe that behaving in a safe way will also lead to zero accidents. We have devised a set of rules that underpins our vision and are consistent with our mantra.

Think safe, act safe and be safe!

Sentinel

safer
smarter
simpler

The latest Sentinel Improvements are coming!

Tuesday 18th August 2020

What are the Improvements?

Changes are being made to improve the Card Holder and Administrator user experience of the online system and mobile APP. Please see the below table: Improvements summary and videos.

What do I need to do?

- Make sure you download the latest version of the Sentinel APP to benefit from the latest improvements
- Watch the Improvements videos



What will happen to the Sentinel APP on my mobile?

The Sentinel APP will continue working during this update.

Depending on your phone settings, some people will be prompted to download the APP and others will have the auto update function enabled on their phone.

- We recommend that on 18/08/20 you turn this function off and manually update the APP
- You will receive a prompt via a notification that an update is available for you to download

If both auto-update and notifications are disabled on your phone you will need to navigate to the APP store and download the latest version of the APP to access the latest functionality.

What do I need to do to the Sentinel APP on my mobile?

For COSSs / PICs: Please update the APP manually prior to going on site or after your shift to prevent losing swipe in data.

You are advised to disable auto-updates via the Settings menu on your mobile device temporarily in advance of the APP update and download the APP when you have no team swiped in.

You should also ensure that any card swipes recorded whilst offline are uploaded to Sentinel prior to installing the update. You can do this simply by launching the APP when online.



Improvement	Summary	Benefit
Allow recording of competence on swipe in screen (APP) video link	<p>The COSS will be able to record the competences everyone will be using when swiping them in. The COSS will still be able to record a competence after the shift as per the current functionality should they prefer to do this instead</p>	<p>Record competence on swipe in to save time at end of shift where COSS may not remember to record them. An extra reminder of the competencies that will be used during the shift</p>
Planned shift duration set to COSS's time (APP) video link	<p>When the COSS has swiped themselves in, everyone that is then swiped in will have their 'Planned shift duration' set to be the same as the COSS's. The COSS can still edit the time for each individual if needed</p>	<p>COSS will save time by not having to change every individual's planned shift duration</p>
Record safety briefing button on team screen (APP) video link	<p>A 'Record Safety Briefing' button has been added on the screen where the swiped in individuals appear. Instead of going back to the main page to record a safety briefing, the COSS will be able to press this button to take them through the process quicker</p>	<p>Move through the swipe in process quicker, APP is more intuitive to use</p>
Privacy Policy link (APP) video link	<p>A link to the Sentinel Privacy Policy will be on the opening screen</p>	<p>Users will be able to access the Sentinel Privacy policy via the APP, not just the website</p>

Improvement	Summary	Benefit
Competence recording limitations (APP)	An individual will only be able to have their competence recorded once per shift. Once the competence has been recorded by the COSS they will not be able to select it again on that same shift	System fix to disallow multiple recording of same competence for the same shift
TVP update (APP)	TVPs will only work when scanned using the Sentinel APP. 3rd party QR code readers will not be able to read the TVP to validate authority to work	Extra security for TVP holders, and better swipe information for the Sentinel system
Password reset (Sentinel System)	In line with Network Rail cyber security, Sentinel administrators and MySentinel users will now be prompted to change their password every 90 days	Extra security for users
Sponsor Admin Access - Read Only – removing ability to change photographs	An individual who holds a read only sponsor administrator account will not be able to update a photograph on an individual's profile	System fix: Sponsor read only account holders functionality will be in line with read only rules

- **Safety Central**

Network Rail share updates of recent incidents, accidents and best practice advice online. Please get into the habit of checking this website for the latest news;

<https://safety.networkrail.co.uk/tools-resources/safety-bulletins/>

- **Southern Shield**

Southern Shield is a collaborative safety forum that consists of Network Rail Southern Capital Delivery and its principal contractors.

On their website they have useful articles and explain the rules of the Southern Shield charter, which are mandatory on some southern sites.

<https://www.southernshield.co.uk/>

- **Competency Management**

Resourcing Solutions are committed to assist you with the renewals and updating of your competency cards. Occasionally we will need to share your personal details with our training provider partners to maintain your competency, and these will contact you directly to confirm the booking.

**“Think Safe,
Act Safe and
Be Safe”**



Compliance Team

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Email: compliance@resourcing-solutions.com

Safety Team

Email: safety@resourcing-solutions.com

RSL - 24 Hr On Call

07786 265531

Use this RSL on-call number if you need to contact someone from the company urgently, for example to report an accident or incident, if you are being pressured to do something that you are not comfortable with, if you are being asked to exceed the working hours rules etc...

Store this number in your phone in case of an emergency.



Report hotline:
0800 4 101 101

Report textline:
07507 285 887

Freepost: CIRAS
www.ciras.org.uk